



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

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February 3, 2003

TO: Each Supervisor

FROM: Richard Shumsky *RS*
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SUBJECT: **SECURITY ENHANCEMENTS FOR JUVENILE HALLS**

This report is in response to the Board's concerns resulting from the recent escape incidents from juvenile halls. The focus of this report is on the corrective actions to ensure security during transportation, and issues specific to the housing and programs of the high-risk population of minors declared unfit for juvenile court.

EXECUTIVE SUMMARY

SECURITY ENHANCEMENTS FOR TRANSPORTATION

Probation has taken the following corrective actions to enhance security by Probation Transportation:

- The elimination of transportation to private appointments except for acute conditions requiring specialty medical care for which a Probation manager has provided individual transport authorization.
- Increased security during all outside transportation, including mandatory use of shackles and waist chains.
- Development of an agreement with the Sheriff to perform medical and court transportation needs for unfit minors, and review Probation's transportation policies and practices.
- Consideration of a role for the Sheriff to provide security within and/or around designated portions of juvenile halls, and to provide a tactical response team.

SECURITY ENHANCEMENTS FOR UNFIT MINORS' HOUSING AND PROGRAMS

Probation is in the process of implementing additional security enhancements for unfit minors' housing and programs including:

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- Housing all unfit minors at BJNJH in the most secure units.
- Constructing a fenced, secure recreation area adjacent to the unfit minors' living units.
- Designing modular classroom facilities within the secure fencing.
- Developing protocols to provide education in the secure confines of the units as a temporary enhancement until construction of modular classrooms is complete.
- Implementing technology to record unfit minors' telephone calls, and to allow staff to monitor calls.
- Implementing measures relative to the hardening of unfit minors' living unit control centers, strengthening staffing assignments, and developing enhanced training for staff working with unfit youths.

Included as Attachment 1 of this report are additional details of our proposed security enhancements. Included as Attachment 2 is the status and anticipated implementation date for each recommendation generated from the Sheriff's review of our facilities, along with recent security enhancements developed by Probation. We will keep your Board informed of additional security needs that may be identified, and of our progress implementing security enhancements.

Attachments (2)

RS:rgs

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REPORT ON SECURITY ENHANCEMENTS FOR THE JUVENILE HALLS

TRANSPORTATION

Probation transports over 80,000 youths each year, primarily for court or medical appointments, and between juvenile halls and camps. Youths are also transported to group homes, to relatives, and to living arrangements in other counties or states. Approximately 60 youths are transported each month to private medical, dental or psychiatric appointments. Private appointments are usually requested by a minor's family for specialty care or to see a specific physician.

The Probation Department has experienced an increase in escapes and other incidents involving detained minors, including a significant number of incidents involving unfit minors. The increase in the number of escapes and the rise in gang homicides in Los Angeles County are indicative of an overall increase in the criminal sophistication level of detained juveniles. Some of these youths face trials in adult court, and potential long periods of incarceration in State Prison. Laws enacted over the past few years have stiffened sentencing, and expanded the categories of crimes and ages for which youths may be tried in adult court. Thus, high-risk offenders have a greater overall willingness to use desperate or violent acts to avoid long prison sentences.

Transportation of youth outside the secure perimeter of juvenile halls results in increased security concerns because of the greater opportunity for escape. The general public, a minor's family, criminal associates, or rival gang members could potentially have direct contact with the minor while (s)he is in transit. Transportation Deputies (TDs) do not carry firearms, and are not in uniforms.

The Probation Department has implemented a new policy to prohibit the transportation of minors to private medical or dental appointments, and is enhancing security relative to instances when it will remain necessary to transport minors outside of juvenile halls. Effective immediately minors will not be transported out of juvenile halls for private appointments except:

- Minors transported for emergency care, or
- Minors scheduled by the Department of Health Services – Juvenile Court Health Services (DHS-JCHS) for County hospital or County clinic care, or
- Minors referred by the Department of Mental Health (DMH) for emergency care or admission to a locked psychiatric facility.

Recommendation

1. Minors will not be transported out of juvenile halls or camps for private appointments except:
 - Minors transported for emergency care, or
 - Minors scheduled by the Department of Health Services – Juvenile Court Health Services for County hospital or County clinic care, or
 - Minors referred by the Department of Mental Health for emergency care or admission to a locked psychiatric facility.
 - Minors with specific acute conditions for which a private specialist is in the best interest of medical care.

The potential exists for violent acts during the transportation of a desperate unfit minor. This potential increases in conjunction with the increase in sophistication of unfit minors. Probation's TDs provide most of the non-emergency transportation needs of minors attending appointments outside of juvenile halls. In conjunction with the Sheriff Department, Probation is evaluating the use of Sheriff's Deputies to transport high-risk offenders and unfit minors.

Recommendation

2. Probation explore the use of Sheriff's Deputies to transport high-risk offenders and unfit minors

The Sheriff Department picks-up unfit minors from Central Juvenile Hall (CJH) for transport to adult court. Since the transfer of the majority of unfit minors to Barry J. Nidorf Juvenile Hall (BJNJH), Probation and the Sheriff have been collaborating to arrange for the Sheriff to transport unfits directly from BJJNH to adult court. In the interim, Probation has been transporting minors from BJJNH to CJH shortly before their adult court appearance date for subsequent pick-up by the Sheriff. Probation will be implementing a wristband system requirement of the Sheriff, and links to the Sheriff's inmate movement tracking system, so the Sheriff can provide direct pick-up at BJJNH.

Recommendation

3. Probation collaborate with the Sheriff to expedite pick-up of unfit minors directly from BJJNH for transport to adult court

Minors have the opportunity to communicate with individuals outside of juvenile halls through the telephone, mail, visitors, and to other minors who are subsequently released. Appropriate action needs to be taken to restrict external communication with detained minors.

Limited telephone privileges are provided to minors to promote their rehabilitation and family reunification. Minors generally are permitted to make calls at designated times from collect-call-only telephones. Probation staff have only limited ability to confirm the identity of the person receiving the call, and those on the receiving end of the call can forward calls or establish three-way connections to link the minor with others.

Probation is reviewing technology options and legal issues relative to monitoring and recording of detained youths' telephone conversations, and will implement appropriate measures based on our findings. In the interim, minors will not be allowed to use the telephone or have visitors when they know of an appointment, and minors will not have an expectation of privacy while they are on the telephone except when speaking with fiduciaries such as their attorney or clergy. Probation staff will also peruse all incoming and outgoing mail, and seek to block three-way calling capability. These and other security enhancements will be incorporated into policy and procedure manuals, and included in ongoing scripted staff training.

Recommendation

4. Probation will implement appropriate measures to monitor and/or record all telephone conversations of detained minors (other than legally privileged calls), and peruse all incoming and outgoing mail.

Issues that should be considered when evaluating if transport to a private appointment is appropriate include foreknowledge of the appointment, necessity of private versus County services, alternative providers, and consideration of the relative risk each patient presents to the community.

Probation has previously recommended that additional specialty health services be provided within the secure perimeter of juvenile halls to eliminate much of the need for external transport of minors. The majority of external health-related transport is for OB/GYN, orthopedic, dermatology, and eye services.

To date we have not had the success we would hope for in securing these services in-house. Our efforts have been hampered by the unavailability of specialists, and infrastructure limitations. We are developing a specialized living unit for male minors with need for intensive psychiatric services to avoid their transport to external psychiatric facilities. A similar unit for females is already available. We continue to work with our DHS and DMH partners to bring specialty medical services to detained minors.

Recommendation

5. Probation, DHS, and DMH coordinate efforts to bring specialty medical and mental health services for detained minors within juvenile halls.

HOUSING OF MINORS PENDING FITNESS HEARINGS

The District Attorney has the discretion to prosecute in adult court certain crimes attributable to juvenile defendants. The juvenile defendants are considered "unfit" for juvenile court due to the serious and/or violent nature of their alleged criminal act. These acts are often referred to by Welfare and Institutions Code section "707(b)," that specifies violent crimes for which juveniles may be prosecuted in adult court.

All of the recent escapees except one were either unfit, or were awaiting transfer to the CYA. Because of their higher risk, all unfit minors are now housed at BJNJH, and are moved when necessary to CJH to attend court or medical appointments. Probation is currently housing 104 unfit minors. Unfit minors who become a distraction or disturbance to juvenile hall operations are returned to adult court to seek judicial approval to be remanded to the Sheriff's jail. The Sheriff is currently housing 42 unfit minors.

Minors classified as unfit have demonstrated their willingness to commit the most serious criminal acts, generally are more criminally sophisticated, and have a greater incentive to flee to avoid long-term incarceration. Probation is transferring minors pending fitness hearings to BJNJH because of similar concerns for their incentive to flee.

Recommendation

6. Probation transfer minors pending fitness hearings to BJNJH.

PHYSICALLY SEPARATING CONTROL CENTERS

Each juvenile hall living unit includes a staff control center that is equipped with varying types of security features such as panic buttons or knock-off telephones, security cameras, and handcuffs. The control centers generally provide a central observation point from which most activity in a living unit can be observed. Control centers are manned by a designated staff on-duty at all times. Activities within the living unit are coordinated from the control center.

Access to the control center by minors is restricted only by policy and staff supervision, not by physical barriers. Control centers are not physically restricted

because of a generally accepted industry philosophy that staff should be among detained minors, and minors should be housed in the least-restrictive setting based on the level of a minor's criminality.

Unfit minors have demonstrated their willingness to implement plans of escape or otherwise attempt to compromise security. Restricting their movements and programs reduces the potential success of these plans. However, as minors perceive that their avenues for escape are limited, they may turn to a violent takeover of a living unit as a means of escape.

Probation will be expediting the enclosure of the control center within each living unit housing unfit minors to reduce minors' ability to exit a living unit even if staff are overpowered. In the interim, control center doors in unfit minors' living units will remain locked at all times. Control center window glass will be reinforced to prevent breakage, and the glass will be mirror-tinted to prevent minors from seeing control center staff. Thus, one staff will always be within a physically enclosed area that minors cannot access or see into. If a security event develops, the control center staff will be able to summon assistance, and minors will be unable to exit the building.

Probation is considering the establishment of a Sheriff's operation within the juvenile halls to coordinate all matters pertaining to security of living units for unfit minors. In addition, we are developing an agreement with the Sheriff for a tactical response should a major disturbance occur.

Probation will be equipping each staff working in living units housing unfit minors with two-way radios and personal panic alarms. These alarms will be worn on the staffs' clothing, and signal staff assigned to juvenile hall security positions. Closed Circuit Television (CCTV) monitoring cameras will also be installed in the unfits' units so juvenile hall security staff can monitor activity occurring in high-risk areas.

In conjunction with this effort to restrict entry to the control center, Probation is exploring the replacement of two-way keyed door locks with electronic locks in unfit units that can only be opened either by the control center staff, or with a key from the exterior. This will prevent a mass escape attempt that would likely be part of a living unit takeover plan. Probation will also be reviewing the type of window glass in unfit living units to ensure it is shatterproof.

Recommendations

7. Probation enclose control centers in living units housing unfit minors, and immediately implement policy that control center doors in these living units remain locked.

8. Probation consider the establishment of a Sheriff's operation within the juvenile halls to enhance security of living units for unfit minors, an additional Sheriff's operation to provide a roaming perimeter presence and coordinate all matters pertaining to security of unfit minors, and develop an agreement with the Sheriff for a tactic response in the event of a major disturbance.
9. Probation fast-track installation of CCTV monitoring cameras in the unfits' units so juvenile hall security staff can monitor activity occurring in high-risk areas.

ADDITIONAL SECURITY FOR UNFIT MINORS

Probation is reviewing additional security options for unfit youths. We have been working with the Department of Public Works (DPW) and the State Board of Corrections to expedite the planning and engineering for a security fence to surround the unfit minors' living units at BJNJH. These plans include movement of subterranean utilities, and installation of modular classrooms to alleviate the need to move unfit minors to the same school campus as the general population. We will work with the Internal Services Department (ISD) and DPW to ascertain opportunities to bypass normal procurement protocols to hasten installation of these security improvements.

Recommendation

10. Probation work with its DPW and ISD partners to fast-track previously approved security enhancements at BJNJH, including if necessary temporarily bypassing some procurement procedures.

A team from the Sheriff's Department recently completed security audits of our three juvenile halls. Probation is appreciative of expertise and assistance the Sheriff has provided to strengthen our security. The majority of the Sheriff's recommendations do not involve major capital outlay, and will be implemented as rapidly as possible. We will seek additional funding sources for capital-intensive recommendations, or implement compensating controls if applicable. Sheriff's experts will also be conducting a review to strengthen our transportation policies and procedures.

Recommendation

11. Implement as rapidly as possible security enhancements recommended by the Sheriff as part of his security audit of the juvenile halls, and work with the Sheriff to strengthen transportation policies and procedures.

DETENTION SERVICES BUREAU SAFETY AND SECURITY ENHANCEMENTS

Attachment 2

NO.	Security Enhancements	Source Report Security Enhancements for Juvenile Halls	Anticipated Date of Implementation Implemented	Current Status
1	Minors will not be transported out of juvenile halls or camps for private appointments except: <ul style="list-style-type: none"> • Minors transported for emergency care, • Minors scheduled by the Department of Health Services – Juvenile Court Health Services for County Hospital, or • County clinic care, • Minors referred by the Department of Mental Health for emergency care or admission to a locked psychiatric facility 			Refresher training scheduled February and March 2003
2	To the extent possible, dates and times of appointments will not be provided to minors or their families.	Security Enhancements for Juvenile Halls	Implemented	All managers instructed. Ongoing reminders for staff.
3	Probation will implement appropriate measures to monitor and/or record all telephone conversations of detained minors and pursue all incoming and outgoing mail.	Security Enhancements for Juvenile Halls	June 2003	Reviewing technology options. Will likely need to issue RFP.
4	Minors will not have an expectation of privacy while they are on the telephone except when speaking with fiduciaries such as their attorney or clergy.	Security Enhancements for Juvenile Halls	June 2003	Reviewing technology options that will enable call monitoring.
5	Probation will incorporate security enhancements in policy and procedure manuals, and include the enhancements in ongoing scripted staff training.	Security Enhancements for Juvenile Halls	July 2003	Manual being updated.
6	All minors are to be transported in shackles and waist chains.	Security Enhancements for Juvenile Halls	March 2003	Additional waist chains ordered January 24, 2003. Implementation dependent upon available vendor inventory.
7	Probation will review the range of movement provided by shackles to determine if they need to be shortened to reduce the speed at which a minor could flee, with consideration for sufficient length to allow access into and out of transport vehicles.	Security Enhancements for Juvenile Halls	March 2003	Waist chains considered a viable alternative to shortening shackles.
8	When transporting a minor, who is not shackled to another minor, staff are to be within an arm's length of the minor at all times except when riding in a vehicle.	Security Enhancements for Juvenile Halls	March 2003	Refresher training scheduled February and March 2003
9	Staff are to position themselves between the minor and the closest escape route. Staff are not to sit down if a transported minor is standing.	Security Enhancements for Juvenile Halls	March 2003	Refresher training scheduled February and March 2003
10	Shackles are not to be removed while minors attend medical appointments except for specific, temporary medical necessity.	Security Enhancements for Juvenile Halls	March 2003	Refresher training scheduled February and March 2003.

**DETENTION SERVICES BUREAU
SAFETY AND SECURITY ENHANCEMENTS**

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
11	Staff are to accompany minors into examination rooms. Potential examination room escape routes are to be observed by the transporting staff before the exam begins. If the examination room has more than one door, all doors not covered by the transporting staff are to be locked. Staff should consult with the Officer of the Day if they believe the logistics of the examination room unduly compromise staff's ability to ensure the secure transport of the minor. If the examination involves the need for modesty protection, same-gender staff are to be in the examination room. Separation by privacy curtains is acceptable.	Security Enhancements for Juvenile Halls	March 2003	Refresher training scheduled February and March 2003
12	If the examination involves a fiduciary discussion, staff are to position themselves directly in front of the examination room door and leave the door cracked open so long as the physician-client discussion is not compromised. Alternatively, move the discussion to a room with a window to accommodate observation of the minor while he/she is speaking with the physician. The minor is to be shackled and cuffed during these discussions.	Security Enhancements for Juvenile Halls	March 2003	Refresher training scheduled February and March 2003
13	All non-routine transportation of detained minors will be pre-approved by juvenile hall or camp management. Non-routine transport includes transport other than to court, County medical facilities, other custody jurisdictions and releases. The manager's decision to approve the journey will be based on a review of written security precautions and plans specific to the minor that include, but are not limited to, the transport route and destination, staffing, physical restraints to be used and the minor's background and sophistication level.	Security Enhancements for Juvenile Halls	Implemented	Refresher training scheduled February and March 2003
14	Probation explore the use of Sheriff's Deputies to transport high-risk offenders and unfit minors.	Security Enhancements for Juvenile Halls	March 2003	Sheriff proposal being reviewed.
15	Probation, DHS and DMH coordinate efforts to bring specialty medical and mental health services for detained minors within juvenile halls.	Security Enhancements for Juvenile Halls	August 2003	This will be an ongoing effort. Specialist physician recruitment has been problematic.
16	Probation collaborate with the Sheriff to expedite pick-up of unfit minors directly from BJNJH for transport to adult court.	Security Enhancements for Juvenile Halls	March 2003	Sheriff proposal being reviewed.
17	Probation house minors pending fitness determination at BJNJH.	Security Enhancements for Juvenile Halls	Implemented	Minors moved January 2003
18	Probation establish a two-visitor limit for each unfit minor.	Security Enhancements for Juvenile Halls	Implemented	Implemented January 2003

DETENTION SERVICES BUREAU SAFETY AND SECURITY ENHANCEMENTS

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
19	Probation bring programs and services into living units for unfit minors to minimize their access outside their living units and the security concerns such exposures generate.	Security Enhancements for Juvenile Halls	Implemented	Implemented January 2003
20	Probation explore the enclosure of control centers in living units housing unfit minors. Probation will immediately implement policy that control center doors remain locked and will reinforce and mirror-lint control center windows.	Security Enhancements for Juvenile Halls	March 2003	Doors now locked. Security strengthening options currently being reviewed.
21	Probation consider the establishment of a Sheriff's operation within the juvenile halls to enhance security of living units for unfit minors.	Security Enhancements for Juvenile Halls	March 2003	Sheriff to proposal being reviewed.
22	Probation provide two-way radios and personal panic alarms for all staff working in living units housing unfit minors.	Security Enhancements for Juvenile Halls	July 2003	Evaluating procurement specifications.
23	Probation fast-track installation of CCTV monitoring cameras in the unfit units so juvenile hall security staff can monitor activity occurring in high-risk areas.	Security Enhancements for Juvenile Halls	July 2003.	Collaborating with ISD and private vendors to expedite contracting for CCTV installation. Wiring may be a concern.
24	Probation evaluate the replacement of two-way keyed door locks with electronic locks that can only be unlocked from the secure control center or with a key from the exterior.	Security Enhancements for Juvenile Halls	July 2003	Collaborating with ISD to expedite new locking mechanisms.
25	Probation review window glass in unfit living units to ensure it is shatterproof.	Security Enhancements for Juvenile Halls	July 2003	Glass being reviewed in all living units, and prioritized replacement for unfit minors' housing areas. Contracting underway.
26	Probation work with its DPW and ISD partners to fast-track previously approved security enhancements at BJNJH, including, if necessary, temporarily bypassing some procurement procedures.	Security Enhancements for Juvenile Halls	Various	Implementation dates for Sheriff recommendations indicated below. Fencing estimates due February 2003. Modular classrooms anticipated July 2004.
27	Implement as rapidly as possible security enhancements recommended by the Sheriff as part of his security audit of the juvenile halls, and work with the Sheriff to strengthen transportation policies and procedures.	Security Enhancements for Juvenile Halls	Various	Implementation status indicated throughout this report.
28	Minors housed in wet rooms are to be provided with paper cups overnight to prevent the need to open doors during sleeping hours.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002.
29	Probation staff are to follow existing procedures and ensure sinks in occupied wet rooms are operational.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring and repairs.

DETENTION SERVICES BUREAU SAFETY AND SECURITY ENHANCEMENTS

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
30	Minors' doors are not to be opened during sleeping hours except for a safety or medical emergency.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring.
31	Probation ensure that staff are aware of and comply with current policy that if a minor's door must be opened during sleeping hours, one staff will be stationed within close proximity to a panic button or knock-off telephone until the minor is secured in his/her room.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring.
32	Prior to opening a door, staff are to visually inspect the minor by ordering him/her to turn in a complete circle with arms out to his/her sides. Loose clothing is to be lifted to expose potential contraband hiding places.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring.
33	Ensure the metal detector is operating properly.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring.
34	Implement a policy that all walk-in persons entering juvenile halls must pass through a metal detection device.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002.
35	All persons will be effectively cleared prior to being allowed entry if a metal detection device signals a potential security issue.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002.
36	To the extent possible, all juvenile halls are to enforce a single point of entry for all walk-in entrants.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002.
37	All bags/items entering the facility and delivery and construction vehicles and drivers will be subject to screening, escort and/or a thorough search.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002, with ongoing monitoring.
38	Probation will work with the CAO to identify funding for the purchase of a baggage screening machine for CJH.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Purchase of baggage screening machine in progress.
39	Random, documented searches will be conducted of the possessions and/or vehicles of all persons entering the facility, including staff, contractors, educators, health workers, trades people, volunteers and delivery persons, except to the extent necessary to protect information created as part of a fiduciary duty of confidentiality provided by statute.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Implemented August 2002.
40	Probation should consider contracting for entrance security specialists with responsibility to consistently enforce entrant screening protocols.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Sheriff's proposal currently being reviewed along with other entrance security options.
41	Probation, in collaboration with the Sheriff and the Court, explore the efficacy of moving all unfit minors and 18-year-olds into Sheriff's custody.	CJH Escape Corrective Action Plan – 08-09-02	N/A	Alternatively, all units moved to B.J.N.H. and only the most disruptive are recommended for jail housing.

**DETENTION SERVICES BUREAU
SAFETY AND SECURITY ENHANCEMENTS**

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
42	Probation examine the use of vacant portions of the Lynwood Justice Center to house unfit minors.	CJH Escape Corrective Action Plan – 08-09-02	N/A	Recommendation not cost effective. Alternative solution to move units to BJNJH, and recommend jail housing for the most disruptive minors.
43	Probation review the process for transferring minors to the California Youth Authority, and expedite the process were possible.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Probation's assigned Fitness Coordinator facilitating expeditious CYA and prison transfers.
44	Probation develop criteria for the scope of personal items staff may bring into juvenile halls.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Standards for personals modified September 2003. Units' personal stored outside minors' rooms. Implemented August 2002.
45	Probation activate around the clock all CCTV cameras, including recording and archiving features where available.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Probation continues to work with the CAO and Board of Supervisors to incrementally implement additional CCTV capability as resources become available.
46	Probation collaborate with the CAO and Board of Supervisors to identify resources to ensure the expeditious expansion of CCTV capability to all living units.	CJH Escape Corrective Action Plan – 08-09-02	In progress	Probation continues to work with the CAO and Board of Supervisors to incrementally implement additional CCTV capability as resources become available.
47	Probation plan for the implementation and staffing of on-demand observation capability from a centralized security post for all CCTV cameras. This will require movement of existing CCTV observation screens to an area accessible to assigned security observation staff.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Remote CCTV viewing screens being relocated to Movement/Control office. Anticipated completion by July 2003. Additional CCTV to be installed as resources become available.
48	Probation consider hiring specialized staff to monitor CCTV activity.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Alternatively, existing Movement/Control staff will monitor CCTV activity. Additional resources will be sought to provide specialized monitoring staff as CCTV capability expands.
49	Probation ensure panic buttons are available within all living units, and that staff are aware of and drilled in the appropriate response when alarms activate.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Panic button or knock-off phones will be checked or installed, as applicable, in all living units.
50	Probation consider the use of radios and panic button functionality for use within its juvenile halls, and work with the CAO and Board of Supervisors to identify applicable resource needs.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Purchase of additional radios and personal panic alarms in progress for staff working in units' living units.
51	Staff will receive regular refresher training, as is currently available, on proper dorm search techniques.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Search techniques training ongoing.

**DETENTION SERVICES BUREAU
SAFETY AND SECURITY ENHANCEMENTS**

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
52	Minors' room assignments will be randomly altered to reduce the opportunity for longer-term concealment of contraband.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Effective January 22, 2003, unfit minors room assignments are changed daily.
53	Facility managers enforce and regularly review key controls and conduct periodic key inventories. Disciplinary action should be taken when key control procedures are not followed.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	New key control procedures are in progress. Equipment that will facilitate I.D. exchange for keys is being developed to provide individual accountability.
54	Probation establish a system where staff identification is exchanged for an interior facility key at the start of each shift. Perimeter door locks should be re-keyed. Facility perimeter access keys need to be restricted to a very limited number of critical staff, including the Superintendent, Maintenance Manager and Officer of the Day.	CJH Escape Corrective Action Plan – 08-09-02 CJH Escape Corrective Action Plan – 08-09-02	July 2003	See response to previous recommendation.
55	Minors are to be escorted and staff appropriately positioned according to existing policy whenever minors are allowed out of rooms during sleeping hours.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	August 2002 – All perimeter door locks were re-keyed, and key distribution limited.
56	Staff receive enhanced training on appropriate protocols in the event of a potential or actual hostage situation.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	August 2002
57	Probation provide the CAO and Board with an assessment of additional perimeter and facility security needs.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	October 2002 – Hostage training provided to key supervisory staff. Training will be repeated periodically.
58	Probation arrange for the removal of all trees that are in close proximity to the perimeter wall or abutting structures.	CJH Escape Corrective Action Plan – 08-09-02		Additional security needs discussed with CAO. FY 2003-04 budget request to reference applicable needs.
59	Replace all barbed wire protection with razor wire.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002
60	Rooftop motion and/or heat-activated floodlights and, where necessary, CCTV be installed at all juvenile halls to facilitate the safe identification of the whereabouts of fleeing minors.	CJH Escape Corrective Action Plan – 08-09-02	In progress	Particularly vulnerable areas will be complete this fiscal year. Other areas will be replaced as additional resources become available.
61				CCTV installation is prioritized for living units housing unfit minors. Installation in all living units to be performed incrementally within existing resources.

DETENTION SERVICES BUREAU SAFETY AND SECURITY ENHANCEMENTS

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
62	Probation identify a staff on overnight shifts to patrol the interior perimeter of the facility.	CJH Escape Corrective Action Plan – 08-09-02	In progress	Interior security patrols part of periodic night supervisor duties. Constant patrols are being considered as part of discussions with Sheriff.
63	Probation install strategically placed motion and/or heat-sensing lights, along with a remote controllable CCTV camera, along the portion of the perimeter wall adjacent to ISD's storage yard.	CJH Escape Corrective Action Plan – 08-09-02	In progress	CCTV installation is prioritized for living units housing unfit minors. Installation in all living units to be performed incrementally within existing resources.
64	Probation and County Police implement regular, daily schedules for dedicated County Police patrols between the hours of 8:00 p.m. and 6:00 a.m.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002 – Patrols in place. Currently considering additional Sheriff presence.
65	Each day Probation supply the on-duty County Police Officer with a radio that provides direct communication to Probation's Officer of the Day.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002
66	Every fifteen (15) minutes while on patrol, the on-duty County Police Officer will communicate with designated Probation staff to ensure awareness of pertinent information.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002
67	Juvenile halls conduct mock escape and other emergency drills to reinforce common policies and procedures among responding agencies.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Drills conducted and documented at least annually.
68	Probation inventory its radios and report to County Police each radio's assignment location for use in tracing radio transmissions.	CJH Escape Corrective Action Plan – 08-09-02		
69	Probation collaborate with the University of Southern California's police force to arrange notification protocols in the event of an escape.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	USC police now included as part of CJH notification protocols.
70	Ladders within juvenile halls must be locked per existing policy when not in use, and stored out of sight and outside of living units.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002 – ISD secured all ladders outside of living units.
71	Probation staff working after dark should not have access to ladder locks.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	September 2002
72	Probation cease the practice of allowing the provision of food and drink to minors in juvenile hall by non-Probation staff or non-Probation-contracted food service workers, except where medically necessary. This restriction precludes, but is not	CJH Escape Corrective Action Plan – 08-09-02	Implemented	October 2002

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
	limited in its restriction, to the provision of food to juvenile hall minors by visitors, family members, social workers, mental health staff, clergy, volunteers and others from the community.			
73	Probation re-emphasize to staff the importance of following established policies and procedures for transporting minors such as maintaining visual contact and transporting with appropriate ankle and wrist restraints.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Refresher training to be provided March and April 2003. Managers monitoring staff positioning, and use of appropriate restraints.
74	A minimum of two staff will accompany each juvenile hall minor transported to specialty medical appointments.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	January 2003
	Probation incorporate protocols into existing procedures for juvenile hall staff transporting minors to medical clinic appointments that require notification of the Officer of the Day prior to removal of restraints while the minor is outside the secure juvenile hall perimeter.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	August 2002
75	Probation develop a brief summary of the size, sophistication and criminal history of each minor being transported out of juvenile hall to clinic appointments to ensure maximum awareness of the concerns relative to each minor's propensity for violence and/or escape. Transporting staff will document their review of a minor's background summary prior to departing for an appointment.	CJH Escape Corrective Action Plan – 08-09-02	April 2003	Refresher training scheduled for March and April 2003.
76	Probation and DHS determine the feasibility of a jail ward arrangement for the medical needs of detained youth.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Sight and sound separation requirements preclude use of existing jail ward. Feasibility of the creation of a detained juvenile ward part of ongoing discussions with DHS.
77	Probation evaluate the appropriateness of transferring minors to medical clinic appointments in bright clothing that would make a fleeing minor easier to locate.	CJH Escape Corrective Action Plan – 08-09-02	Implemented	Alternatively, shackles and waist chains used for outside transport.
78	Probation limit advance notice of clinic visits and closely monitor minors' telephone conversations.	CJH Escape Corrective Action Plan – 08-09-02	July 2003	Review of phone monitoring and recording technology in progress. We are working with DMH and DHS to limit minors' knowledge of upcoming appointments.
79	Probation and DHS continue to collaborate to reduce specialty medical clinic visits that require transport of detained youth outside of the secure juvenile hall perimeter.	CJH Escape Corrective Action Plan – 08-09-02	Ongoing	Additional specialty medical services limited within juvenile hall perimeter due to few available specialists and infrastructure limitations.
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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
81	Probation and DHS will collaborate with the Board of Supervisors and CAO to incorporate discussions of funding limitations relative to the method of delivery of medical services to detained youth.	CJH Escape Corrective Action Plan – 08-09-02	July 2004	Long-term budget issue.
82	Hire and train armed personnel for external perimeter security, all entry and exit points, and entry control.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Currently in discussion with Sheriff.
83	Searches of all vehicles entering or leaving the facility should be undertaken.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Reinforced staff requirement to search incoming vehicles.
84	Reference material outlining the duties and responsibilities of assigned personnel should be codified and posted.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	January 2003 – Duties and responsibilities of post positions written and provided on-post.
85	Work release inmates should be supervised at all times.	Sheriff's Recommendations October 2002 re BJNJH	N/A	Work release inmates no longer used for laundry operations as of December 2.
86	Shoes and other debris should be removed from the razor wire.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	October 2002 – ongoing issue as debris is removed as it becomes entangled in razor wire.
87	The gate near modules 1 and 2 should be secured to prevent escapes.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Gates are now closed and locked. Staff posted when gates in use.
88	Personnel should be hired, trained, armed and assigned to a static assignment of monitoring the X-ray machine and metal detector.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Currently in discussion with Sheriff.
89	The X-ray machine and surrounding area should be reconfigured to promote staff member safety.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Options being designed to effectively reconfigure equipment.
90	Reference material that illustrates different types of contraband materials and shapes when viewed on the X-ray screen should be available.	Sheriff's Recommendations October 2002 re BJNJH	March 2003	Reference materials being obtained from Sheriff.
91	The door to the entry control booth should be locked to prevent intrusion.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	January 2003 with ongoing monitoring.
92	The practice of allowing personnel to wear their issued identification card without exchanging them for a color-coded facility identification card should be stopped.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
93	All personnel should be required to exchange their Probation Department identification card for a color-coded facility pass.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.
94	When departing the facility, the color-coded identification card would be returned in exchange for personal picture identification, a one-for-one pass exchange.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.
95	A job-site-specific duty statement should be written detailing the issuing and retrieval of identification cards.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.
96	A slotted board or similar device should be used to maintain the identification cards in an orderly manner.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.
97	Personnel should be re-briefed on the wearing of proper identification. This should include notifications to all visitors including attorneys that enter facility.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New ID and key controls being developed.
98	Attorneys should be escorted at all times while within the secure perimeter of the facility.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	All infrequent visitors, such as attorneys, are escorted. Frequent visitors, such as volunteers, are background checked and appropriately identified.
99	The key locker should remain locked at all times except during the issuance or retrieval of keys.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Alternatively, key room door locked at all times.
100	Key issuance procedures should be posted to prevent confusion, provide quick reference, should it be needed, and ensure facility policies and procedures are followed.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	New key controls being developed.
101	A complete audit of the keys, including the condition of the keys, condition of the key rings and functionality when used in the lock, should be conducted and recorded a minimum of once per month.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Entire key control process under review.
102	All key rings should be soldered to prevent the loss of keys.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Soldering will be done, and procedures developed.
103	Repair or replace all identified safety hazards.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Repairs made, and an ongoing issue addressed during weekly walk-through.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
104	Police the grounds of the facility and remove debris, broken glass, tree limbs and other detritus.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Facility grounds inspections conducted weekly.
105	A monthly lock inspection plan should be developed to evaluate the locks of the facility on a consistent basis.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Supervisors' Shift Condition Report includes and initiates work order to Services Director for immediate action.
106	Hire and assign a full-time locksmith.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Locksmith services provided through ISD.
107	Secure all compound gates at all times.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	All gates secured October 2002, or fixed security position assigned on gates.
108	Personal vehicles should be banned from the compound.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	November 2002 – Tram vehicles provided for staff with accommodation needs.
109	Replace all metal mop head brackets with plastic.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Plastic mop heads purchased November 2002.
110	The rear door to Movement Control must be monitored at all times.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	September 2002 – Door now locked at all times.
111	The CCTV system and alarm systems must be monitored at all times.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	CCTV viewing screen to be relocated to Movement/Control.
112	The doors to the control booths in housing units must be secured to prevent intrusion by minors.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	January 2003 – Control booths in unfit units locked.
113	Personnel should be re-briefed on importance of officer safety and responding to assist staff members as needed.	Sheriff's Recommendations October 2002 re BJNJH	Implemented	Security briefings included as part of Director Supervisor meetings, and subsequently to subordinates.
114	The facility radio system should be upgraded. Additional radios should be purchased and allocated.	Sheriff's Recommendations October 2002 re BJNJH	July 2003	Procurement of additional radios underway.
115	Secure the door to the medications.	Sheriff's Recommendations October 2002 re BJNJH	January 2003	Discussed and will remind as ongoing issue importance of locking cabinet.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
116	Staff members must retain the keys to the medication cabinets on their persons at all times.	Sheriff's Recommendations October 2002 re BJNjh	January 2003	Discussed and will remind DHS staff of importance of key control.
117	Minors should be escorted at all times in the medical areas.	Sheriff's Recommendations October 2002 re BJNjh	July 2003	Minors supervised in waiting rooms. Personal panic alarms being acquired for evening medical staff.
118	Issue identification wristbands to all inmates.	Sheriff's Recommendations October 2002 re BJNjh	July 2003	Various wristband options under review.
119	Supervisors should make periodic walk-throughs of all areas of the facility and note deficiencies. Corrective measures should be tracked.	Sheriff's Recommendations October 2002 re BJNjh	Implemented	Superintendent and Services Director walk grounds at least weekly. Supervisors walk-through assigned living unit and submit repair requests as needed.
120	Periodically re-brief all personnel on the importance of officer safety issues.	Sheriff's Recommendations October 2002 re BJNjh	Implemented	Included in Supervisor meetings as periodic refresher briefing.
121	Recruit and assign personnel to act as training officers and conduct periodic training.	Sheriff's Recommendations October 2002 re BJNjh	Implemented	Each facility maintains a training coordinator. In addition, SDSO's responsible for unit training.
122	Recruit and assign personnel to conduct inspections and audits of the facility to maintain a proper level of security.	Sheriff's Recommendations October 2002 re BJNjh	Implemented	Services Director and Superintendent conducting weekly walkthroughs.
123	Fire suppression gear and appropriate air tanks should be purchased and installed. Staff should be trained in their use with periodic drills conducted to enhance proficiency.	Sheriff's Recommendations October 2002 re BJNjh	July 2003	Procurement of five sets of fire suppression gear underway.
124	An armory complete with less than lethal weapons and tactical gear should be developed. Personnel should be trained in the use of the equipment and an Emergency Response Team should be designated on each shift.	Sheriff's Recommendations October 2002 re BJNjh	July 2003	Sheriff's proposal being evaluated.
125	Hire and train armed personnel for external perimeter security, all entry and exit points and Main Control.	Sheriff's Recommendations September 2002 re CJH	July 2003	Currently under discussion with Sheriff.
126	Conduct and document exterior security checks.	Sheriff's Recommendations September 2002 re CJH	Implemented	Exterior perimeter checked daily by O.D., and Services Director.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
127	Ensure that all perimeter walls are structurally sound.	Sheriff's Recommendations September 2002 re CJH	Implemented	Inspected by DPW December 2002.
128	Discontinue the use of all entry and exit points, excluding Main Control and the rear "T/V" gate.	Sheriff's Recommendations September 2002 re CJH	September 2002	All staff required to enter at a single point. Only authorized maintenance and construction traffic uses gate. Staff assigned to monitor gate traffic.
129	Ensure that the rear "T/V" gate is utilized by only authorized personnel and is constantly monitored by armed personnel.	Sheriff's Recommendations September 2002 re CJH	July 2003	Gate constantly monitored during vehicle ingress/egress. Safety Police and/or LAPD and/or LASD provide armed response upon request. Sheriff developing tactical armed dispatch proposal.
130	Repair, replace and/or upgrade all razor wire.	Sheriff's Recommendations September 2002 re CJH	In progress	Particularly critical areas completed. Additional razor ribbon to be installed as resources become available.
131	Remove the vines that are entwined into the razor wire which could aid in escape.	Sheriff's Recommendations September 2002 re CJH	Implemented	October 2002
132	Remove the overgrown trees near the perimeter wall that could aid in escape.	Sheriff's Recommendations September 2002 re CJH	Implemented	October 2002
133	Install fencing topped with razor wire atop the roof connecting Central Juvenile Hall and the Eastlake Court building.	Sheriff's Recommendations September 2002 re CJH	December 2003	To be included as part of Eastlake Court security remodel and expansion project.
134	Install digital CCTV system capable of long-term data storage. Consult with the Sheriff's Dept. prior to implementation.	Sheriff's Recommendations September 2002 re CJH	Ongoing	CCTV will be prioritized and installed incrementally in living units as resources permit.
135	Retrofit and secure all identified external perimeter escape routes. Identified escape routes will be illustrated in the upcoming security review.	Sheriff's Recommendations September 2002 re CJH	Implemented	Particularly critical areas completed. Additional razor ribbon to be installed as resources become available.
136	All vehicles that park in the administration parking lot should have a placard affixed to the front bumper or hanging from the rear-view mirror for identification purposes.	Sheriff's Recommendations September 2002 re CJH	Implemented	Photos or advance notice required for interior parking lot entry. Vehicle and license plates logged.
137	Upon entry of a vehicle into the compound area, the driver should exit and identify him/herself and their business, or personnel assigned to the Main Control booth should exit and confirm that the person has lawful business.	Sheriff's Recommendations September 2002 re CJH	Implemented	Photos or advance notice required for interior parking lot entry. Vehicle and license plates logged, and ID's of visitors checked.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
138	Paint "Limit Lines" on the asphalt to prevent vehicle damage.	Sheriff's Recommendations September 2002 re CJH	February 2003	To be completed February 2003
139	Remove the green tarp material from the hydraulic gates.	Sheriff's Recommendations September 2002 re CJH	N/A	Probation agrees with intent of recommendation, but tarp material provides sufficient viewing capability. Mirrors in place.
140	Place convex mirrors at the entrance to monitor vehicles and prevent entry by unauthorized personnel.	Sheriff's Recommendations September 2002 re CJH	Implemented	
141	Install a CCTV system that monitors the vehicle entry and both parking lots.	Sheriff's Recommendations September 2002 re CJH	Ongoing	CCTV will be prioritized and installed incrementally in living units and other pertinent areas as resources permit. Booth now kept locked.
142	Enhance the security of the Main Control booth.	Sheriff's Recommendations September 2002 re CJH	January 2003	
143	Hire, train and assign armed personnel to Main Control. Additionally, the armed personnel would be used for perimeter security and transportation of minors.	Sheriff's Recommendations September 2002 re CJH	July 2003	Sheriff proposal currently under review.
144	Secure the key cabinet to the wall, and brief assigned personnel that the key cabinet should remain closed and locked when not in use.	Sheriff's Recommendations September 2002 re CJH	July 2003	Sheriff proposal currently under review.
145	Immediately discontinue the use of personal sets of facility keys. All keys that are not listed on the facility key roster should be confiscated immediately.	Sheriff's Recommendations September 2002 re CJH	July 2003	New ID and key controls being developed.
146	Hire, train and assign personnel to the monitoring of the metal detector.	Sheriff's Recommendations September 2002 re CJH	Implemented	As of September 2002, metal detector staffed 24/7. Assigned staff given training on duties and responsibilities. Duties are posted at metal detector.
147	Brief all personnel on the importance of facility security.	Sheriff's Recommendation September 2002 re CJH	Implemented	Security Directives issued, and topic included in Supervisor briefings.
148	Hire, train and assign personnel to "Tower One" on a static basis.	Sheriff's Recommendation September 2002 re CJH	October 2002	Consistency of Tower One staffing maintained to the extent possible. Staff assigned to this location are provided with written duty statement.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
149	Secure the door to prevent unauthorized intrusion.	Sheriff's Recommendation September 2002 re CJH	N/A	Tower One not intended to be a security post.
150	Install convex mirrors as needed to enhance the visibility around the booth.	Sheriff's Recommendation September 2002 re CJH	N/A	360 degree view access already available.
151	The locks controlled by the booth should be keyed differently than the standard keys issued to staff. All cross-traffic should be routed through this central control area.	Sheriff's Recommendation September 2002 re CJH	N/A	Not intended to be a security post.
152	Replace all gates that qualify with "slam type" locks.	Sheriff's Recommendation September 2002 re CJH	June 2003	Work underway
153	Re-key all the interior and exterior locks in the facility with a brand of keys that are unable to be duplicated by standard methods.	Sheriff's Recommendation September 2002 re CJH	N/A	Doors, locks and door frames being changed as part of DOJ project. Perimeter locks to be "jail-keyed."
154	The interior keys should not unlock the exterior gates and vice versa.	Sheriff's Recommendation September 2002 re CJH	Implemented	Re-eyed December 2002
155	Single keys that open all the locks should be tagged and labeled for use in emergencies only.	Sheriff's Recommendation September 2002 re CJH	N/A	Single keys controlled and distribution limited.
156	No keys should leave the facility at any time.	Sheriff's Recommendation September 2002 re CJH	March 2003	New key procedures drafted, and will be implemented March 2003
157	A lock inspection plan should be developed to evaluate the locks of the facility on a consistent basis.	Sheriff's Recommendation September 2002 re CJH	Implemented	Lock repairs based on work orders submitted by Supervisors.
158	Repair or disconnect telephone cords hanging from buildings.	Sheriff's Recommendation September 2002 re CJH	Implemented	Exposed wires secured in security sensitive areas.
159	Brief personnel on the importance of officer safety and the importance of being observant of the minors and their actions.	Sheriff's Recommendation September 2002 re CJH	Implemented	Part of regular briefings.
160	Secure the baseball back stop to prevent injury.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002
161	Install razor wire near the gymnasium as needed.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002
162	Police the grounds of the facility and remove debris, broken glass, tree limbs and other detritus.	Sheriff's Recommendation September 2002 re CJH	Implemented	Services Director walking grounds weekly.
163	Remove all fire hazards.	Sheriff's Recommendation September 2002 re CJH	Implemented	Leaves and debris removed, and ongoing as new issues arise.
164	Secure all compound gates at all times.	Sheriff's Recommendation September 2002 re CJH	Implemented	All gates secured, or staff posted during periods of heavy use.
165	Secure the boiler room door and remove the ladder.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
166	Repair and/or replace all broken windows.	Sheriff's Recommendation September 2002 re CJH	July 2003	Broken windows repaired as needed. All window glass being reviewed, and shatter resistant glass installed where appropriate. ISD repaired November 2002
167	Remove all extension cords and reinstall security lighting.	Sheriff's Recommendation September 2002 re CJH		
168	Assign trained personnel to monitor the ingress and egress of construction personnel.	Sheriff's Recommendation September 2002 re CJH	September 2002	Gates staffed during construction and delivery periods.
169	Secure all concrete and metal utility covers.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002
170	Remove the metal trashcans and replace them with plastic.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002
171	Require personnel to wear a standardized shirt or uniform that designates them as Probation Department employees.	Sheriff's Recommendation September 2002 re CJH	July 2004	Uniforms part of ongoing negotiations with bargaining units.
172	Enlarge the waiting area, and separate the males from the females.	Sheriff's Recommendation September 2002 re CJH	July 2004	Space limitations preclude separation. Staff posted in waiting area during clinic hours. Re-design of waiting area to coincide with new medical trailer.
173	Install a CCTV system.	Sheriff's Recommendation September 2002 re CJH	Ongoing	CCTV needs being prioritized, and installed incrementally as resources permit.
174	Install additional mirrors to provide better viewing.	Sheriff's Recommendation September 2002 re CJH	N/A	Staff supervision to provide sufficient security.
175	Provide a secure locker for prescription medications.	Sheriff's Recommendation September 2002 re CJH	February 2003	Locker to be installed.
176	Provide lockable metal medication carts.	Sheriff's Recommendation September 2002 re CJH	July 2003	Procurement initiated.
177	Provide escorts for the nursing staff at all times.	Sheriff's Recommendation September 2002 re CJH	September 2002	Minors escorted at all times rather than escorting nurses.
178	Issue identification wristbands to all inmates (information regarding their medical status would be included).	Sheriff's Recommendation September 2002 re CJH	July 2003	Sheriff's wristband proposal currently being evaluated.
179	Repair and/or replace all light fixture hazards.	Sheriff's Recommendation September 2002 re CJH	Implemented	Ongoing repairs made as new issues arise.
180	Secure all utility closets.	Sheriff's Recommendation September 2002 re CJH	Implemented	Kept locked except when in use.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
181	Remove all metal mop heads and replace with plastic.	Sheriff's Recommendation September 2002 re CJH	Implemented	October 2002
182	Remove all broken mop and broom handles.	Sheriff's Recommendation September 2002 re CJH	Implemented	Broken handles discarded.
183	Remove all hygiene items from fire hose storage cabinets and outfit with new hoses.	Sheriff's Recommendation September 2002 re CJH	February 2003	Services Director to relocate. Areas is from former cabinet, not fire equipment.
184	A state of the art digital CCTV system should be installed throughout the facility and monitored at all times.	Sheriff's Recommendation October 2002 re LPJH	Ongoing	CCTV needs prioritized, and incremental installation ongoing as resources permit. Sheriff's proposal being reviewed.
185	Hire and train armed personnel for external perimeter security, all entry and exit points, and Entry Control.	Sheriff's Recommendation October 2002 re LPJH	July 2003	
186	Conduct searches of all vehicles entering or leaving the facility for possible escapees or contraband.	Sheriff's Recommendation October 2002 re LPJH	Implemented	Vehicles monitored. Searches conducted based on access.
187	Reference material outlining the duties and responsibilities of assigned personnel should be codified and posted.	Sheriff's Recommendation October 2002 re LPJH	Implemented	January 2003
188	Repair or replace all deficient razor wire.	Sheriff's Recommendation October 2002 re LPJH	Implemented	Critical areas completed. Additional replacement as resources become available.
189	Repair or replace all deficient perimeter and compound lighting.	Sheriff's Recommendation October 2002 re LPJH	Implemented	ISD repaired December 2002.
190	Repair or replace all exterior gates and locks.	Sheriff's Recommendation October 2002 re LPJH	June 2003	Locksmith inspection underway.
191	Install CCTV monitors and voice communication to assist personnel arriving at the transportation entry gate.	Sheriff's Recommendation October 2002 re LPJH	N/A	Additional CCTV will be installed as resources become available. LPJH gate is viewable by intake staff. Estimates being obtained.
192	Retrofit the fencing near the transportation entry gate.	Sheriff's Recommendation October 2002 re LPJH	June 2003	
193	Remove all foliage from the perimeter fences.	Sheriff's Recommendation October 2002 re LPJH	Implemented	November 2002
194	Discontinue use of transportation entry gate except in emergencies. Secure the gate. All persons should enter via main entrance.	Sheriff's Recommendation October 2002 re LPJH	Implemented	Locks changed and single point of entry enforced as of December 2002.
195	Personnel should be hired, trained, armed and assigned to main entrance metal detector and X-ray machines during non-business hours.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Sheriff's proposal currently being evaluated.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
196	Personnel should be hired, trained, armed and assigned to Entry Control to monitor the metal detector and challenge incoming personnel as needed.	Sheriff's Recommendation October 2002 re LPJH-Facility Entry	July 2003	Sheriff's proposal currently being evaluated.
197	The Entry Control glass should be raised to the ceiling to prevent intrusion.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Evaluating options to relocate Entry Control.
198	The door to the Entry Control booth should be locked to prevent intrusion. Upgrades to the ventilation system must be completed to accomplish this goal.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Evaluating options to relocate Entry Control.
199	Secure the key cabinet when not in use.	Sheriff's Recommendation October 2002 re LPJH	Implemented	November 2002
200	Key issuance procedures should be posted to prevent confusion, provide quick reference, should it be needed, and ensure facility policies and procedures are followed.	Sheriff's Recommendation October 2002 re LPJH	Implemented	January 2002
201	All key blocks should be soldered to prevent loss or theft.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Key blocks will be soldered.
202	A complete audit of the keys, including the condition of the keys, condition of key rings and functionality when used in the locks, should be conducted and recorded a minimum of once per month.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Key procedures being revised, and will include daily shift audits.
203	The practice of allowing personnel to wear their issued identification should be stopped. Issued I.D.s should be exchanged for color-coded facility passes.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Key procedures being revised, and will include daily shift audits.
204	When departing the facility, the color-coded identification card would be exchanged for personal picture identification. A one-for-one exchange.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Key procedures being revised, and will include daily shift audits.
205	A job-site-specific duty statement should be written detailing the issuing and retrieval of identification cards.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Key procedures being revised, and will include daily shift audits.
206	A lock inspection plan should be developed to evaluate the locks of the facility on a consistent basis.	Sheriff's Recommendation October 2002 re LPJH	Implemented	Locks repaired based on work order notification.
207	Repair or replace all identified safety hazards.	Sheriff's Recommendation October 2002 re LPJH	Implemented	November 2002, and ongoing as issues arise.
208	All metal objects that could be manufactured into weapons should be removed as soon as possible and stored in secure area prior to disposal.	Sheriff's Recommendation October 2002 re LPJH	Implemented	November 2002, and ongoing as issues arise.
209	All exterior, wall-mounted telephones that are non-functioning should be repaired or removed.	Sheriff's Recommendation October 2002 re LPJH	July 2003	All inspected. Repair estimate pending.

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NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
210	The doors to control booths should be secured at all times to prevent intrusion by minors.	Sheriff's Recommendation October 2002 re LPJH	N/A	Staff supervision controls minors' entry. Locking only undertaken at BJNJH units' unit.
211	Court-mandated telephone calls should be monitored by staff members and conducted at terminals away from the control booths.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Telephone monitoring technology options and estimates under review.
212	All personnel should carry O.C. spray on their person as required.	Sheriff's Recommendation October 2002 re LPJH	N/A	O.C. spray optional for staff. Sufficient spray available.
213	Fire suppression gear and air tanks should be purchased and installed. Staff should be trained in their use, with periodic drills conducted to enhance proficiency.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Procurement underway for fire suppression equipment packs.
214	The practice of contact visits should be discontinued. An area should be designated that allows communication with minimal physical contact.	Sheriff's Recommendation October 2002 re LPJH	N/A	Contact visits part of minors' family reunification efforts.
215	The facility radio system should be upgraded. Additional radios and emergency activation devices should be purchased and allocated.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Procurement process initiated.
216	Facility personnel should be required to have a radio in their possession at all times.	Sheriff's Recommendation October 2002 re LPJH	July 2003	Procurement process initiated to proved sufficient radio coverage. Walkie-Talkies also being explored.
217	Reconfigure the Receiving Area to eliminate possible personnel safety hazards.	Sheriff's Recommendation October 2002 re LPJH	December 2003	Reconfiguration of receiving part of larger design changes to facility.
218	CCTV monitoring of the door by the Receiving Area staff would improve security and lessen the potential to allow unescorted minors in the hallway.	Sheriff's Recommendation October 2002 re LPJH	December 2003	Receiving being considered for reconfiguration. CCTV to be installed as additional resources become available.
219	The holding cells in the Receiving Area should have a window glazing applied to prevent the minors from looking out, but allow personnel to look inside.	Sheriff's Recommendation October 2002 re LPJH	July 2003	All window glass being evaluated for shatter resistance, and glazing needs.
220	Secure the door to the Nursing Supervisor's office and medication room.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Discussions with health staff underway. Implementation status dependent upon consistent verification that door is kept locked.
221	Nursing staff must retain keys to medication cabinets on their person at all times.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Discussions with health staff underway. Implementation status dependent upon consistent verification of key controls.

**DETENTION SERVICES BUREAU
SAFETY AND SECURITY ENHANCEMENTS**

NO.	Security Enhancements	Source Report	Anticipated Date of Implementation	Current Status
222	Nurses should be escorted when delivering medication.	Sheriff's Recommendation October 2002 re LPJH	Implemented	Alternatively, minors are escorted throughout the facility. Nighttime escorts provided for nurses upon request.
223	Medication should be secured in lockable metal containers of canvas bags.	Sheriff's Recommendation October 2002 re LPJH	March 2003	Discussions with health staff underway. New process and procedure being developed.
	*** END ***			